

Radio Feedback Form



Name & Signature:

Class:

Registration No.

Name of Program:

Duration of program:

Recorded or Live:

When you started your program?

Phone No:

E-mail:

Statement	Yes	No
Do you think system facilitate you?		
Staff is cooperative?		
Are you satisfied with the available resources?		
Do you have active page of your show on social media		
Do you bring script with you for program?		
Do you have promo of your show?		
Do you reach on time for your show?		
How many times you were late?		
Are you satisfied with your content?		

What is your contribution in transmission:

Comment/Experience with team:

Radio Rules & Ethics

The Campus Radio Station of SZABIST-Islamabad ZAB-FM 106.6 is non-commercial FM Radio station. The production and content is selected under the guidelines of PEMRA. To avoid any violation following committee supervise the whole transmission and production.

Mr. Wajid Zulqarnain

Ms. Iffat Ali

Ms. Amna Zaeef

Mr. Naveed Ullah Hashmi

Program Manager Media Sciences

Operation Manager-FM

Lecturer Media Sciences

Lecturer Media Sciences

The committee meeting is scheduled monthly and monitor the production and performance of students.

After the consultation following rules and regulation are made which are mandatory for all students working for FM to follow.

- All Radio presenters must reach FM premises 10 minutes before their program, in case if they reach after 05 minutes of their program, then they will not be allowed to continue.
- In case of recording, Radio Requisition must be submitted at least one day before recording.
- In case of guest, approval of committee is mandatory. Presenter is responsible for entertaining guest.
- Lay-out of script is compulsory, without it he/she will not be allowed to do program.
- New ideas regarding program will be submitted in writing to Radio Committee for approval.
- In case of any emergency, e-mail must be sent to committee.
- Cancellation or rescheduling of program without informing via e-mail to the concerned authority will result in cancellation of program.
- Guest details must be shared before confirmation through e-mail.
- All correspondence must be through e-mail. No hard copies and text messages will be accepted.
- Personal and except SZABIST other organizational promotion is prohibited
- Public Service Messages or interviews of those organizations are allowed who had signed MoU with SZABIST.
- Students who don't produce promos for their program, after one month will not be allowed to do their show.

- Indian Music is strictly banned
- Achieve maximum participation of every section of the community living within the target area.
- Publicity of program is the responsibility of concerned presenter.
- All programs must not exceed 30 minutes.
- Speak in a manner that can be easily followed on radio and be careful not to speak too quickly.
- Abusive, vulgar and dual meanings words during program will result in cancellation of show.
- Apart from entertaining the audience, giving them something new, give unknown facts, teach them new skills and bring out their hidden talents.
- Advertising is not allowed in any manner.
- After three warning, student will not be allowed to continue his/her program.

Radio Committee

Undertaking:

I ----- have read the above mentioned and abide by them.

Student Signature

Date : _____