

CAMPUS TRANSFER FORM

(For inter-campus transfers only)

Islamabad Campus

I wish to transfer SZABIST Campus (Karachi, Larkana, Dubai, Hyderabad): _____

Name: _____ Program: _____ Registration No: _____

Number of courses completed: _____ Credits: _____

Last Semester GPA: _____ CGPA: _____

Transfer to which Program? _____

I have completed and passed 25% credits at the parent Campus (Islamabad): YES NO

I understand that it is not binding upon the institute to accept me as transfer student. I will pay transfer fee Rs. 20,000/-, for transfer consideration which will be refunded if I am not transferred.

Student's Signature & Date

Please submit this form to Admission Office during office hours.

FOR OFFICE USE ONLY

Has the student fulfilled the admission criteria of the campus where he / she is transferring? YES NO

Has the student fulfilled the transfer credit criteria? YES NO

Admission Officer
Signature & Date

Manager Admissions
Signature & Date

CLEARNESS

Lab: _____

Library: _____

Finance: _____

Signature & Date

Signature & Date

Signature & Date

Letter Grade or Transcript issued:

Remarks: _____

Controller Records

Signature & Date

RECOMMENDATION

Remarks: _____

Head of Campus- Islamabad
Signature & Date

PLEASE SEND STUDENT FOLDER WITH THIS FORM TO TRANSFERRING CAMPUS

Transfer Rules for Students:

Transfer is possible to other campuses subject to following:

- Meeting admission criteria at the transferring campus
- Availability of space at the transferring campus
- Clearness of all past dues
- Payment of transfer fee (to the transferring campus)
- Transfer will be in two phases: You will be registered first for certificate courses (full allowable load) at regular fees. After successful completion of one semester (minimum GPA; Bachelors 2.00, Master 3.00), you will be registered at the transferring campus otherwise transfer will not be approved and the certificate courses will be transferred back to parent Campus (Islamabad).
- Degree will be awarded by the campus where you have completed 50% or more of the credit requirements for the degree.