



Certificate Program: _____

CERTIFICATE STUDENT REGISTRATION FORM

Name: _____ Father's Name: _____

Mailing Address: _____

Email: _____ (Res): _____ Cell No: _____

Are you already admitted in any Regular Program at SZABIST Islamabad? YES NO

Have you taken Certificate Courses at SZABIST earlier?

 YES Reg. No: _____ Program _____ NO

- * I wish to register for _____ number of course for credit/non-credit (80% attendance is mandatory).
- * I understand that my acceptance as certificate student is not binding upon the Institute to accept me as a regular student, and that to be accepted as a regular student.
- * I must pass the SZABIST Admission Test within one year from transfer into regular program.
- * I have not applied previously for admission in any program at SZABIST.
- * I have not been dismissed from SZABIST.
- * The pre-requisite requirement has been met.
- * I meet the eligibility criteria of the program of which I have applied as a certificate student. See eligibility criteria on page 2.

NOTE: For MS/PhD students the certificate courses with a letter grade of B and above from SZABIST can be transferred into a regular degree program, for remaining programs upto C- grade can be transferred within one year.

- * Certificate Students can only register within the first 2 weeks of the semester.
- * Registration will be notified to confirmed candidates by Admission Office.
- * Students can only register for a maximum of 50% of the total courses load.
- * Courses will be offered subject to sufficient number of candidates registering.
- In case of cancellation of any course, or non-availability of seat, full fee will be refunded.
- * Attach one attested copy of all educational certificates and fee receipt.
- * Submit this form in the Admission Office.

Photo

Student's Signature & Date

FOR OFFICIAL USE ONLY

Admission Criteria met and documents received. YES NO

Manager Admissions
(Sign & Date)

The following courses have been assigned:

S.#	Course Name	CH	Semester	Class	Fee
1					
2					
3					

Program Manager

Head of Campus - Islamabad

Offer letter issued for the certificate courses. _____
Manager Admissions

Total fee payable: Rs. _____ Total fee paid: Rs. _____

Finance Office
(Sign & Date)

Reg. No. _____

Controller Records
(Sign & Date)

ELIGIBILITY CRITERIA

BACHELOR PROGRAMS:

BBA & BS PROGRAMS

3 A' LEVEL passes /12th grade / Intermediate with minimum 50% marks or equivalent

MASTER PROGRAMS:

MBA PROGRAMS

55% or 2.5 CGPA in bachelors from HEC recognized University

MS PROGRAMS:

MS (CS, MS, IT, SE, ISM, PM, SS, DS) PROGRAMS

16 yeas of relevant education with minimum 55% or 2.5 CGPA from HEC recognized University

PhD PROGRAMS:

PhD (CS, MS) PROGRAMS

18 years of relevant education with minimum 60% or 3.0 CGPA from HEC recognized University