



Shaheed Zulfikar Ali Bhutto Institute of Science & Technology

Discover  
Yourself

**SZABIST**  
ISLAMABAD  
*Discover Yourself*

# Admissions Fall 2017

Masters in  
Human Resource Management  
Executive MBA  
Professional MBA

## Weekend Program



[www.szabist-isb.edu.pk](http://www.szabist-isb.edu.pk)



# MHRM

Master in  
Human Resource Management

## Eligibility

**S**ZABIST Islamabad campus has launched, for the first time in Pakistan, HEC recognized one year Master's degree program in Human Resource Management (MHRM). The Degree Program in Human Resource Management addresses issues that the human resource employer may face daily, from legal matters to staff recruitment and development. This program is designed for those who have functional responsibility to carry out the duties of an organization's human resource department; seasoned human resource staff members wishing to keep current; newcomers to the field requiring new knowledge and skills; or specialists wanting to broaden their knowledge.

The program is tri-semester based and the student is required to complete 33 credit hours of coursework within one full calendar year. Each semester will comprise 16-weeks and each class will be of three hour duration. A 3-credit hour projects in the last semester. Designated advisors will monitor and assist the students with their projects.

Classes' Schedule:

- ✍ Saturday : 2:00pm - 5:00pm and 6:00pm - 9:00pm
- ✍ Sunday : 10:00am - 1:00pm and 2:00pm - 5:00pm

For admission to the MHRM Program, the applicant must:

- ✍ Have minimum of 16 years of education / 4 years bachelors / Masters degree from any HEC recognized educational institution with minimum 55% marks / CGPA 2.50.
- ✍ Attend an entrance test and interview at SZABIST.

## Course Plan

### FIRST SEMESTER

- ◆ Advanced Training & Development
- ◆ Advanced Topics in Organizational Theory & Behavior
- ◆ Knowledge Management
- ◆ Elective-I

### SECOND SEMESTER

- ◆ Institutional Effectiveness & Global Governance in Human Resource
- ◆ Advanced Recruitment & Selection
- ◆ Advanced Rewards & Performance Management
- ◆ International Human Resource Management

### THIRD SEMESTER

- ◆ Elective-II
- ◆ Elective-III
- ◆ Final Project



# Professional MBA

**S**ZABIST offers the 'One-year PMBA' program for the executives and middle level managers who strive for excellence and greater challenges in their professional lives. The program is effectively scheduled to accommodate the busy Executives, keeping in view their job-related deadlines and travel schedules.

The PMBA is a one-year program spread over three semesters and it consists of 33 credit hours of teaching load comprising 11 courses, each of four month duration. The candidate registers for three/four courses offered every semester to complete the degree within one year. Classes are regularly held on Saturdays between 6:00 pm to 9:00 pm and on Sundays from 10:00 am to 5:00 pm.

## Eligibility:

For admission to the PMBA Program, the candidate must:

- ✓ Possess a Bachelor's degree with minimum 50% marks / CGPA 2.50 from any HEC recognized university in any field of study
- ✓ Have two years of relevant work experience
- ✓ Produce two letters of recommendations / sponsorship letter.
- ✓ Pass SZABIST entrance test and interview.

## Course Plan

Ten taught courses and one Business Project must be completed. The following is a tentative list of courses:

### FIRST SEMESTER

- ◆ Managerial Communication
- ◆ Business Application of IT
- ◆ Business Management
- ◆ Contemporary Marketing

### SECOND SEMESTER

- ◆ Organizational Behavior
- ◆ Economics for Business
- ◆ Business Finance
- ◆ Business Project

### THIRD SEMESTER

- ◆ Entrepreneurship & Family Business
- ◆ Accounting for Business
- ◆ Marketing Management



## Fee Structure

Admission Fee : Rs. 20,000/-  
Activity Charges : Rs. 1,000/-

Security Fee : Rs. 5,000/- (Refundable)  
ID Card Charges : Rs. 150/-

### Tuition Fee (PKR)

| Program | Total Cr. Hours | 1st Semester Courses | Fee/Course | Semester Fee | 1st Semester Charges (All inclusive) |
|---------|-----------------|----------------------|------------|--------------|--------------------------------------|
| MHRM    | 33              | 3                    | 15,900     | 47,700       | 73,850                               |
| EMBA    | 66              | 3                    | 20,970     | 62,910       | 89,060                               |
| PMBA    | 33              | 3                    | 20,970     | 62,910       | 89,060                               |

# Executive MBA

## Course Plan

**S**ZABIST offers a two-year Executive MBA (EMBA) degree for the executives and the middle level managers who strive for excellence and greater challenges in their professional lives. The program is scheduled to accommodate the busy executives, keeping in view their work related deadlines and travel schedules.

The EMBA is a two-year program spread over six semesters and consists of 66 credit hours of teaching load. Twenty courses, One Business Project (3 credits) and One Research Project (3 credits) are required in order to graduate. Maximum time limit to complete the EMBA degree is five years.

If a candidate finishes the first year of study he/she will be awarded a Professional MBA (PMBA) degree. After finishing two years of study (66 credits) including the business project, the student will be awarded HEC-recognized EMBA degree.

An academic year has three semesters, starting in September, May & January). No transfer courses are allowed into EMBA.

### Eligibility:

For admission to the EMBA Program, the candidate must:

- ✍ Possess a Bachelors degree with minimum 50% marks/CGPA 2.50 from an HEC-recognized university in any field of study
- ✍ Have minimum four years of managerial level work experience.
- ✍ Produce two letters of recommendation.
- ✍ Pass SZABIST entrance test and interview.

### Weekend Schedule:

- ✍ Saturday : 2:00pm - 5:00pm and 6:00pm - 9:00pm
- ✍ Sunday : 10:00am - 1:00pm and 2:00pm - 5:00pm



## First Year

### FIRST SEMESTER

Business Management  
Accounting for Business  
Managerial Communication  
Business Application of IT

### SECOND SEMESTER

Quantitative Analysis for Decision Making  
Contemporary Marketing  
Organizational Behavior  
Economics for Business

### THIRD SEMESTER

Business Finance  
Business Research Methods

## Second Year

### FOURTH SEMESTER

Human Resource Management  
Marketing Management  
Elective-I  
Entrepreneurship and Family Businesses

### FIFTH SEMESTER

Strategic Management  
Ethics and Corporate Governance  
Managerial Accounting and Control  
Elective-II

### SIXTH SEMESTER

Research Project (3 Credits)  
Operations & Supply Chain Management  
Elective-III

### ELECTIVES

Marketing  
Finance  
Human Resource Management  
Supply Chain Management

# Admission Schedule

|  |                        |
|--|------------------------|
| Last Date to Apply and Submit Documents    | July 17, 2017          |
| Online Admission Test (Computer-Based)     | July 19-22, 2017       |
| Interviews                                 | July 29 - Aug 07, 2017 |
| Commencement of Classes (Weekend Programs) | September 8-9, 2017    |



Dr. Muhammad Asif Khan  
Head of Department  
Program Manager MS (MS)



Dr. Ayesha Noor  
Assistant Professor  
PhD-Management Sciences, MAJU-Islamabad



Mr. Sanullah Ansari  
Assistant Professor  
MS-Finance, SZABIST-Islamabad



Ms. Khansa Zaman  
Assistant Professor  
MS-Marketing, Riphah International University-Islamabad



Ms. Faryal Razzaq  
Assistant Professor  
MS-HRM, COMSATS-Islamabad



Mr. Aziz Ahmed Chaudhry  
Lecturer  
MBA, Western International University, Arizona-USA



Mr. Bilal Ahmad  
Lecturer  
Msc - PM, University of Huddersfield-UK



Ms. Khansa Hayat Abbasi  
Lecturer  
MS-HRM, Riphah International University



Ms. Sundas Azeem  
Lecturer  
MS-HRM, MAJU-Islamabad



Ms. Nayyab Javed  
Lecturer  
MBA-Finance, COMSATS-Abbottabad



Ms. Samina Islam  
Lecturer  
MS-MS, COMSATS-Attock



Ms. Sana Mumtaz  
Lecturer  
MBA-HRM, Air University-Islamabad

## Apply Online

Log on to: <http://admissions.szabist-isb.edu.pk>  
Online applications can also be filled at  
SZABIST Campus

## For Further Information

### Contact

Ms. Memoona Hanif (Assitant Admission Officer) - 0316-0541795  
Mr. Mujtaba Hassan (Admission Officer) - 0334-5359876  
Phone: 051-4863363-5, Direct Number: 051-4863367

Email: [Admissions@szabist-isb.edu.pk](mailto:Admissions@szabist-isb.edu.pk)

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